

## 2026-2 Application Process for Certificate of Admission

1. **Eligibility:** Newly admitted international students for Fall 2026 semester in Ewha GSIS who need a D-2 visa to study in Republic of Korea.

**[NOTE]**

- The Certificate of Admission (CoA) is one of the required document for D-2 visa application. Please follow the application process **ONLY** if you need the visa and plan to enter Korea in Fall 2026.
- The CoA will only be issued **AFTER** the receipt of tuition fee and the required documents listed below, in accordance with the regulations of the immigration office.

2. **Required process for Certificate of Admission Application**

**[NOTE]**

- If applicants fail to pay the tuition, submit authenticated academic documents, or provide other required documents listed below on time, or submit the insufficient document, they will be asked to submit a new bank balance certificate at a later date. This may cause a delay in the issuance of the Certificate of Admission and, consequently, the entire visa process. As this is entirely the student's responsibility, the administration office will not be held liable for this matter.

| Date & Method   | Submission Details   |          |                                    |                             |
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| <p style="text-align: center;">by<br/>2026.07.08.<br/>(Wed)<br/>via POST MAIL<br/>to GSIS Office<br/>* Prospective<br/>graduates<br/>should refer to<br/>the details<br/>section for<br/>separate<br/>submission<br/>deadline</p> | <p><b>Authenticated Academic Documents (diploma &amp; transcripts)</b><br/> <b>(NOTE: If applicants have already submitted documents that meet the criteria during the application process, resubmission is not necessary. However, additional or supplementary documents may be requested by GSIS office if it is required during the process.)</b></p>   |          |                                    |                             |
|   | <p>1) Applicants who did not submit the original hard copy of the authenticated academic document <u>during the application process</u>: required to submit the <b>authenticated*</b> Diploma &amp; Final Transcript <b>by 2026.07.08.(Wed)</b>.</p> <p>2) Prospective graduates who submitted the certificate of expected graduation during the application process are required to submit the <b>authenticated*</b> Diploma &amp; Final Transcript <b>immediately upon conferral</b>.(Graduation must be completed by the end of February. Applicants who graduate after February will not be eligible for admission(Exception applies only to students graduating from universities in Japan. See the application guidelines for details.))</p> <p><b>* Authentication Process (Please refer to admissions guide)</b></p> <table border="1" data-bbox="480 1827 1353 2002"> <thead> <tr> <th data-bbox="480 1827 619 1861">Location</th> <th data-bbox="619 1827 1353 1861">Required Authentication Procedures</th> </tr> </thead> <tbody> <tr> <td data-bbox="480 1861 619 2002">University located in Korea</td> <td data-bbox="619 1861 1353 2002">Original hard copy of the Graduation &amp; Final Transcript (issued within one month of the application deadline, and which can be verified with a document confirmation</td> </tr> </tbody> </table> | Location | Required Authentication Procedures | University located in Korea |
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| <p>by<br/>2026.7.19.(Sun)<br/>5PM via<br/><a href="#">SURVEY LINK①</a></p>   | <p><b>Entering information for Certificate of Admission Application</b></p> <p>- Applicant who needs Certificate of Admission should complete the survey link <b>by 2026.7.19.(Sun) 5PM.</b></p> <p>[NOTE] The information entered in the survey will be used for the issuance of the Certificate of Admission, so please make sure to fill out the form without any typos.</p>  |   |         |  |                                     |   |                                      |  |                  |   |
| <p>2026.7.2.(Thu)<br/>-7.21.(Tue)<br/>(tentative)</p>  | <p><b>Tuition Payment</b></p> <p>Please refer to the announcement that will be uploaded on <a href="#">Notice Board(Click)</a> during January for detailed information.</p> <p>1) Early registration: 2026.7.2.(Thu) ~ 7.3.(Fri)<br/>         2) Additional early registration: 2026.7.9.(Thu) ~ 7.10.(Fri)<br/>         3) Regular registration: 2026.7.16.(Thu) ~ 7.21.(Tue)</p>   |   |         |  |                                     |   |                                      |  |                  |   |
| <p>by<br/>2026.7.19.(Sun)<br/>via<br/><a href="#">SURVEY LINK②</a></p> <p>* Deadline for those who are expected to graduate: As soon as the documents are prepared</p> | <p><b>Online Submission of required documents in soft copies (PDF)</b></p> <p>1) <b>Passport bio-page</b> (<i>File name: Application ID_Name_1.Passport</i>)</p> <p>2) <b>Certificate of deposit balance over the 20,000,000 KRW</b> (<i>File name: Application ID_Name_2.Bank Certificate</i>)</p> <p>* Recipient of Janet A. Napolitano Scholarship/EGPP: Not required to submit this document.</p> <p>* If you do not have an account in KRW, you can submit your account in another currency but the amount needs to be equivalent to over 20,000,000 KRW. Please make sure to submit a sufficient amount considering the exchange rate.</p> <p>* Please also attach the official exchange rate of the currency in your bank account to KRW as of the issuance date of the bank balance certificate.</p> <p><b>[IMPORTANT NOTE]</b></p> <p>- Bank certificate of deposit balance <b>issued on or after July 10, 2026</b> is required. (For those applicants who are expect to graduate on August, the bank certificate of deposit balance should be <b>issued after August 1.</b>)</p> <p>- If applicants are submitting a bank certificate of their parents, a <b>family relationship certificate</b> should be submitted as well so that the office can verify the parent's account name.</p> <p>- Bank certificates issued at a bank in China must show a</p> |   |         |  |                                     |   |                                      |  |                  |   |

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|  | <p>balance that is <u>valid until September 30, 2026</u>. (In the case of banks located in China, only certificates issued at one of the following four will be accepted: <u>Bank of China, China Construction Bank, ICBC, Agricultural Bank of China</u>)</p> <ul style="list-style-type: none"> <li>- Below applicants who completed the foreign resident registration process in Korea <b>MUST</b> submit a bank balance certificate issued under their own names at a <u>bank in Korea</u>:             <ul style="list-style-type: none"> <li>a) applicants who are expected to graduate from a university in Korea and/or</li> <li>b) applicants who are enrolled in a Korean language program at a Korean language institution affiliated with a university in Korea</li> </ul> </li> <li>- Bank balance certificates as well as family relation certificates <b>MUST</b> either be issued in 'Korean/English' or 'translated into Korean/English and notarized'.</li> <li>- Please underline the total amount and the account holder's name(either applicant or parent's) with pencil on the bank balance certificate before submission.</li> </ul> <p><b>3) Scanned copy of final Diploma</b><br/><i>(File name: Application ID_Name_3.Diploma)</i></p> <ul style="list-style-type: none"> <li>- Please upload the scanned copy of authenticated Diploma that has been awarded during the graduation ceremony.</li> <li>- Degree awarded (e.g. bachelor's, master's) &amp; Date of degree awarded should be written on the diploma</li> <li>- Document that are not issued in English(or Korean) should be submitted with the notarized translation in English(or Korean).</li> <li>- Additional or supplementary documents may be requested by the office if it is required during the process.</li> </ul> <p><b>3-1) (Optional) Scanned copy of final Graduation Certificate</b><br/><i>(File name: Application ID_Name_3-1.Graduation Certificate)</i></p> <ul style="list-style-type: none"> <li>- If you have an authenticated Graduation Certificate as well apart from the Diploma, please upload its scanned copy to this section.</li> <li>- Degree awarded (e.g. bachelor's, master's) &amp; Date of degree awarded should be written on the graduation certificate.</li> <li>- Document that are not issued in English(or Korean) should be submitted with the notarized translation in English(or Korean).</li> <li>- Additional or supplementary documents may be requested by the office if it is required during the process.</li> </ul> <p><b>4) Proof of postage</b> <i>(File name: Application ID_Name_4.Postage)</i><br/>Please provide proof of postage (e.g. DHL invoice, etc.) that shows the required documents(passport copy &amp; original hard copy of bank balance certificate)have been sent by post. (Please refer to the next column for detailed information on the required documents via post mail).</p> |
|  | <b>Submission of original hard copies via post mail</b>  |

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| <p>via post mail<br/>to GSIS office</p> | <p>(Recommended deadline: 2026.7.24.(Fri)/ Please note that although this deadline may vary depending on individual circumstances and late submissions may still be accepted, such delays could result in a delayed issuance of the Certificate of Admission.)</p>  |
|   | <p>1) (Mandatory) Copy of the passport bio-page<br/>2) (Mandatory) Original hard copy of Certificate of deposit balance over the 20,000,000 KRW<br/>3) Authenticated academic documents(Diploma, Transcript): Only required for those who did not submit the sufficient document during the application process, or have submitted expected graduation certificate instead, or those who did not submit their authenticated 'Diploma' that has been awarded in Graduation Ceremony</p>  |
| <p>2026.7.27.(Mon)<br/>- 8.28.(Fri)</p> | <p><b>Issuance of Certificate of Admission by GSIS office</b></p> <ul style="list-style-type: none"> <li>- CoA Issuance Process: After ALL above required documents have been submitted according to the above guidelines, a scanned copy of the Certificate of Admission and a copy of the University's business registration certificate will be sent to each students' individual email address. Please note that the CoA usually takes around 7 business days to be issued from the date all of the above-mentioned processes have been confirmed.</li> </ul> <p><b>[NOTE]</b></p> <ul style="list-style-type: none"> <li>- Please note that CoAs can only be issued until the end of August, and they will not be issued under any circumstances after the start of the semester. Therefore, please ensure that your application is submitted within the designated period.</li> <li>- Apply for a visa immediately upon receiving your CoA. Visa processing usually takes 3 to 4 weeks but may vary among embassies, so please check the details (e.g., making an appointment) with the embassies in advance.</li> <li>- Inform the GSIS office via email in advance if your travel plans change or cancelled.</li> </ul> |

**3. Inquiry:** Ewha GSIS Administration Office ([gsisadmissions@ewha.ac.kr](mailto:gsisadmissions@ewha.ac.kr))

\* Post mail Address: The Graduate School of International Studies, Ewha Womans University, #1102 International Education Building, 52 Ewhayeodae-gil, Seodaemun-gu, Seoul, 03760, Korea